

TMEA Board Meeting Minutes

Wednesday, April 13, 2016

TMEA Conference, Gaylord Opryland Hotel, Nashville, TN

- I. Call to order 12:20
- II. Roll Call:
 - a. Jeff Phillips
 - b. Johnathan Vest
 - c. Ron Meers
 - d. Martin McFarlane
 - e. Debbie Burton
 - f. Michael Chester
 - g. Ben Reagh
 - h. Amanda Ragan
 - i. Charlene Cook
 - j. Randy Box
 - k. Jan Johnson
- III. Reading of minutes from the August 2015 Board meeting were read and approved as submitted. Debbie Burton motion, Lisa Leopold second. These are to be posted online immediately by Lisa Leopold.
- IV. Conference Report, Paul Waters: things are going well with communication with Gaylord; some discussion to look at vendor entrance at loading dock and security for next year; also room security: expense on keys to lock down rooms, especially those with equipment stored in them; Paul will have a key; contact him if needed; basic session rooms can not be locked down and will remain open.
- V. All-State Report: Martin McFarlane and Amanda Ragan: some meal card issues; protocol and procedures are in place, these measures should be followed; registration should correspond with the checks sent to Martin and Amanda from regional associations.
- VI. Exhibits Report: Jo Ann Hood; about the same number of vendors as last year; discussion of plans for the Thursday reception.
- VII. Treble Honor Choir Report: given by Charlene Cook for Tiffany Barton; all is going well with check in and rehearsals.
- VIII. Performance Groups Report: Randy Box; all is going well at this point; all groups have been in communication.
- IX. Technology/Website Report: Lisa Leopold: voting procedure; will be shut down Friday so results can be announced on Saturday.
- X. Publications Report: Michael Chester: all on schedule for conference and magazine; working to finalize billing with Ron Meers.
- XI. Financial Report: Ron Meers: some inconsistencies in regional and area financial reports and procedures have caused some issues; hiring of additional part time staff would help with dividing duties at conference; on the application (online) we need to divide the application, meal card, student registration.

- XII. Information to state chairs for caucus meetings: please mention the the procedures that we have been through to get to Gaylord; some decisions were made and some concessions to make this event successful for the first year; communicate this along with the performance venue information so that the membership understands why we are in the Event Center. Discuss financial policies and registration, meal cards at meetings. Mention the NAFME All-National Honor Ensembles; information on these will be sent to students and directors.
- XIII. Adjourn: 1:40, Cook motion, Burton second.